







STEP 1

You tell us a few things about yourself

You are now ready to prepare your 2021 Tax form
Georgia 2021 Tax Form progress bar:

1 2 3 4 5

Tell us about your 2021 income - you can choose more than one box
(scroll down & click 'Next' to proceed)

 I HAVE A JOB (I'M AN EMPLOYEE)	 I'M A PENSIONER	 I EARN INCOME FROM RENT	<p>Usually such payments relate to Motherhood Allowance, Minimum Guaranteed Income, Agricultural Insurance Organisation Subsidy, or any other government payments.</p>
 I EARN DIVIDENDS	 I HAVE REDEEMED MY LIFE INSURANCE	 I'M SELF EMPLOYED	

STEP 1 (cont.)

We show the documents you'll need to prepare your tax form

The screenshot shows a web interface for tax preparation. At the top, there are four selection cards: 'I EARN DIVIDENDS' (with a red checkmark icon), 'I HAVE REDEEMED MY LIFE INSURANCE' (with a heart icon), 'I'M SELF EMPLOYED' (with a person icon), and 'OTHER INCOME' (with a money icon). Below these is a section titled 'Before we start these are some of the documents you might need:'. Under the 'I HAVE A JOB (I'M AN EMPLOYEE)' category, it lists 'FORM 63 - Emoluments Certificate for the year 2021 (see sample form)', 'Life insurance certificate/s (if applicable)', and 'Health insurance certificate/s (if applicable)'. Under the 'I EARN DIVIDENDS' category, it lists 'Dividend certificate or other relevant information' and 'FORM TD601 - Self assessment form (see sample form)'. A green bar at the bottom indicates 'Autosaved on 07/05/2022 14:27'. A red 'Next' button is in the bottom right. A blue callout box on the right explains that Form 63 is provided by the employer after the year ends (e.g., 2021 Form 63 is given during 2022) and contains salary, bonus, social insurance, and GHS payment information. A vertical sidebar on the right contains question mark icons.

I EARN DIVIDENDS

I HAVE REDEEMED MY LIFE INSURANCE

I'M SELF EMPLOYED

OTHER INCOME

Form 63 is provided by your employer after the relevant year ends (i.e. your 2021 Form 63 is given to you sometime during 2022). It contains information such as your annual salary, bonus, social insurance payments, GHS payments, etc. Please see 'sample form'.

Before we start these are some of the documents you might need:

I HAVE A JOB (I'M AN EMPLOYEE)

FORM 63 - Emoluments Certificate for the year 2021 (see sample form)

Life insurance certificate/s (if applicable)

Health insurance certificate/s (if applicable)

I EARN DIVIDENDS

Dividend certificate or other relevant information

FORM TD601 - Self assessment form (see sample form).

Autosaved on 07/05/2022 14:27

Next

STEP 2

We ask for your personal details (data protection is our highest priority)

TIC stands for 'Tax Identification Code'. Your personal TIC starts with the number '0' and it's made up of 8 digits and a Latin CAPITAL letter at the end (example: 01234567A). Check your 'Form TD63 - Emoluments Certificate for the year', payslip, or any other document / letter from the Cyprus Tax Office.

- 1
- 2
- 3
- 4
- 5

Tell us about your personal details

(your information is 100% safe and confidential - we're also GDPR compliant)

T.I.C ?	First Name	Last Name
<input type="text" value="12345648T"/>	<input type="text" value="Georgia"/>	<input type="text" value="Fasouli"/>
Street	Number	Apartment No
<input type="text" value="Platonos"/>	<input type="text" value="1"/>	<input type="text"/>
Post Code	Town	
<input type="text" value="2312"/>	<input type="text" value="Lakatamia"/>	
P.O Box	Country	
<input type="text"/>	<input type="text" value="CYPRUS"/>	
Residence Phone	Phone Number	
<input type="text" value="+357"/>	<input type="text" value="+357 99288839"/>	
Email Address	Taxpayers Classification	
<input type="text" value="fasouligeorgia@gmail.com"/>	<input type="text" value="EMPLOYEE-MUNICIPALITIES / IMPROVEMENT BOARDS"/>	
Date of Birth ?	Cyprus ID ?	Passport Number (if no ID) ?
<input type="text" value="08/11/1982"/>	<input type="text" value="825899"/>	<input type="text"/>
IBAN (optional) ?		
<input type="text" value="CY600700567000000100077700"/>		

STEP 3

We then ask targeted, simple questions

Georgia 2021 Tax Form progress bar:

1 2 3 4 5

Tax Residence Salaried Services Dividends Deductions

Let's determine your 'tax residence'

Have you stayed in Cyprus for more than 183 days during 2021 ?

Yes No

Are you domiciled in Cyprus ?

Yes No I don't know

Are you insured for Social Insurance and General Healthcare Services in any other European Economic Area (EEA) country, or Switzerland, or hold an S1 / A1 / any other certificate of that country ?

Yes No

Your country of tax residence is usually the country in which you live and work, or the country that you spend most of your days as a resident. Each country has its own rules and definitions of 'tax residence', so the answer is not always clear. The next questions will tell us if you are a Cyprus tax resident or not. [Get in touch](#) if you need any help!

STEP 3 (cont.)

You enter your data in our own 'replica' of Form 63 – Certificate of Emoluments form

Φόρος εισοδήματος
Income tax

ΠΙΣΤΟΠΟΙΗΤΙΚΟ ΑΠΟΔΟΧΩΝ ΓΙΑ ΤΟ ΕΤΟΣ 2021
EMOLUMENTS CERTIFICATE FOR THE YEAR 2021

Τ.Μ.Η.Κ.Α.
ΦΟΡΟΛΟΓΙΑΣ
TAX DEPARTMENT

Να επισυνάπτεται στη δήλωση εισοδήματος (Έντυπο Τ.Φ.1) του ετους - To be attached to the income tax return (Form T.D.1) of the year

ΣΤΟΙΧΕΙΑ ΥΠΑΛΛΗΛΟΥ / EMPLOYEE DETAILS		Αρ. Κοιν. Ασφ. - Social Insurance No	
Αίδων Αριθμός Υπαλλήλου (όπως στο έντυπο Τ.Φ.7) Employee Serial Number (as per T.D.7A return):			
Πλήρες Όνομα : Full Name : Georgia Fasouli		Αρ. Φορολ. Μητρώου (Α.Φ.Μ.) ή Τύπος (Τ.Α.Φ) & Αριθμός Ταυτοποίησης / Tax Identity Code (T.I.C.) or Type (T.A.Φ) & Identification number	
Διεύθυνση Διαμονής: Residence/ Address: Ύ Πλατanos, 2312 Lakatamia		12345648T	
Ημερ. Τερματισμού Υπηρεσιών Employment Ceased on:	Ημερ. Πρόσληψης (για νεοπροσληθέντες μόνο) Commenced on (for new employees only)	Αξιωματούχος Officer	<input type="checkbox"/>

<p>Α. ΕΙΣΟΔΗΜΑ / INCOME Αναδρομικά καταχωρούνται σε ξεχωριστό έντυπο για το έτος που αναφέρονται. / Retrospective income must be entered in a separate form for the year they refer to.</p> <p><u>Ασφαλιστέα στο Τ.Κ.Α. / Insurable at S.I.F.</u></p> <p>Αποδοχές / Emoluments</p> <p>Χαρηγήματα, προμήθειες, αρέλη & παροχές σε είδος / Allowances, benefits, commissions & benefits in kind</p> <p><u>Χωρίς εισφορές στο Τ.Κ.Α. / without contributions to S.I.F.</u></p> <p>Σύνταξη / Pension</p> <p>Αντιμισθία και άλλα ωφελημάτια / Remuneration and other benefits</p> <p>Αφορολόγητες παροχές σε είδος / Non Taxable benefits in kind</p> <p>Εισόδημα Χωρίς Γε.Σ.Υ. / Income without G.H.S.</p>	<p>Β. ΑΠΟΚΟΠΕΣ Ή ΣΥΝΕΙΣΦΟΡΕΣ (ως έντυπο Τ.Φ.7) DEDUCTIONS OR CONTRIBUTIONS / (as per form T.D.7A)</p> <p>Ο συνιστάσις παρακράτησης για ΓΕΣΥ είναι 2,65% / Rate for GHS deductions is 2,65%</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 50%;"></th> <th style="width: 25%; text-align: center;">€</th> <th style="width: 25%; text-align: center;">£</th> </tr> </thead> <tbody> <tr> <td>Ταμείο Κοινωνικών Ασφαλίσεων / Social insurance fund</td> <td style="background-color: #d9ead3;"></td> <td style="background-color: #d9ead3;"></td> </tr> <tr> <td>Εγκεκριμένα Ταμεία Συντάξεων και Προνοίας / Approved Provident and Pension Fund</td> <td style="background-color: #d9ead3;"></td> <td style="background-color: #d9ead3;"></td> </tr> <tr> <td>ΑΦΜ Ταμείου / Fund TIC:</td> <td></td> <td></td> </tr> <tr> <td>Συντεχνία / Trade Union</td> <td style="background-color: #d9ead3;"></td> <td style="background-color: #d9ead3;"></td> </tr> <tr> <td>Ταμείο Υγείας / Medical fund</td> <td style="background-color: #d9ead3;"></td> <td style="background-color: #d9ead3;"></td> </tr> <tr> <td>Εισφορά Γε.Σ.Υ σε ασφαλιστές αποδοχές / G.H.S. on insurable earnings</td> <td style="background-color: #d9ead3;"></td> <td style="background-color: #d9ead3;"></td> </tr> <tr> <td>Εισφορά Γε.Σ.Υ σε μη ασφαλιστές αποδοχές / G.H.S. on non-insurable earnings</td> <td style="background-color: #d9ead3;"></td> <td style="background-color: #d9ead3;"></td> </tr> <tr> <td>Μείωση Απολαβών και Συντάξεων N168(I)/2012 / Reduction of Emoluments</td> <td style="background-color: #d9ead3;"></td> <td style="background-color: #d9ead3;"></td> </tr> <tr> <td>ΦΟΡΟΣ ΠΟΥ ΠΑΡΑΚΡΑΤΗΘΗΚΕ (α) από σύνταξη (β) από άλλα ποσά INCOME TAX WITHHELD (P.A.Y.E.) (a) from pension (b) from other amounts</td> <td style="background-color: #d9ead3;"></td> <td style="background-color: #d9ead3;"></td> </tr> </tbody> </table>		€	£	Ταμείο Κοινωνικών Ασφαλίσεων / Social insurance fund			Εγκεκριμένα Ταμεία Συντάξεων και Προνοίας / Approved Provident and Pension Fund			ΑΦΜ Ταμείου / Fund TIC:			Συντεχνία / Trade Union			Ταμείο Υγείας / Medical fund			Εισφορά Γε.Σ.Υ σε ασφαλιστές αποδοχές / G.H.S. on insurable earnings			Εισφορά Γε.Σ.Υ σε μη ασφαλιστές αποδοχές / G.H.S. on non-insurable earnings			Μείωση Απολαβών και Συντάξεων N168(I)/2012 / Reduction of Emoluments			ΦΟΡΟΣ ΠΟΥ ΠΑΡΑΚΡΑΤΗΘΗΚΕ (α) από σύνταξη (β) από άλλα ποσά INCOME TAX WITHHELD (P.A.Y.E.) (a) from pension (b) from other amounts		
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ΟΛΙΚΟ ΑΠΟΔΟΧΩΝ / TOTAL OF EMOLUMENTS	0																														

Καταχωρίστε πιο κάτω τα ακαθάριστα εισοδήματα που θα φορολογηθούν χωριστά, καθώς και τις αποκοπές που τα αφορούν. Μην τα συμπεριλάβετε στα πιο πάνω πεδία.
Enter below the gross income to be taxed separately as well as the deductions related to them. Do not include them in the fields above.

Περιγραφή / Description	ΕΙΣΟΔΗΜΑ / INCOME €	ΑΠΟΚΟΠΕΣ / DEDUCTIONS	ΦΟΡΟΣ / TAX €, £
ΣΥΝΤΑΞΗ ΧΘΗΡΕΙΑΣ / Widow's Pension			

STEP 3 (cont.)

We then use the data from your answers to prepare your tax form and work out your tax calculations

Tax Residence Salaried Services Dividends **Deductions**

Tell us about your 2021 expenses

(open all three boxes below - don't miss out on any possible tax deductions!)

DEDUCTIONS

Trade Union contributions: ?
Amount obtained from previous step

Professional subscriptions:

Donations to approved charities:

Donations to political parties:

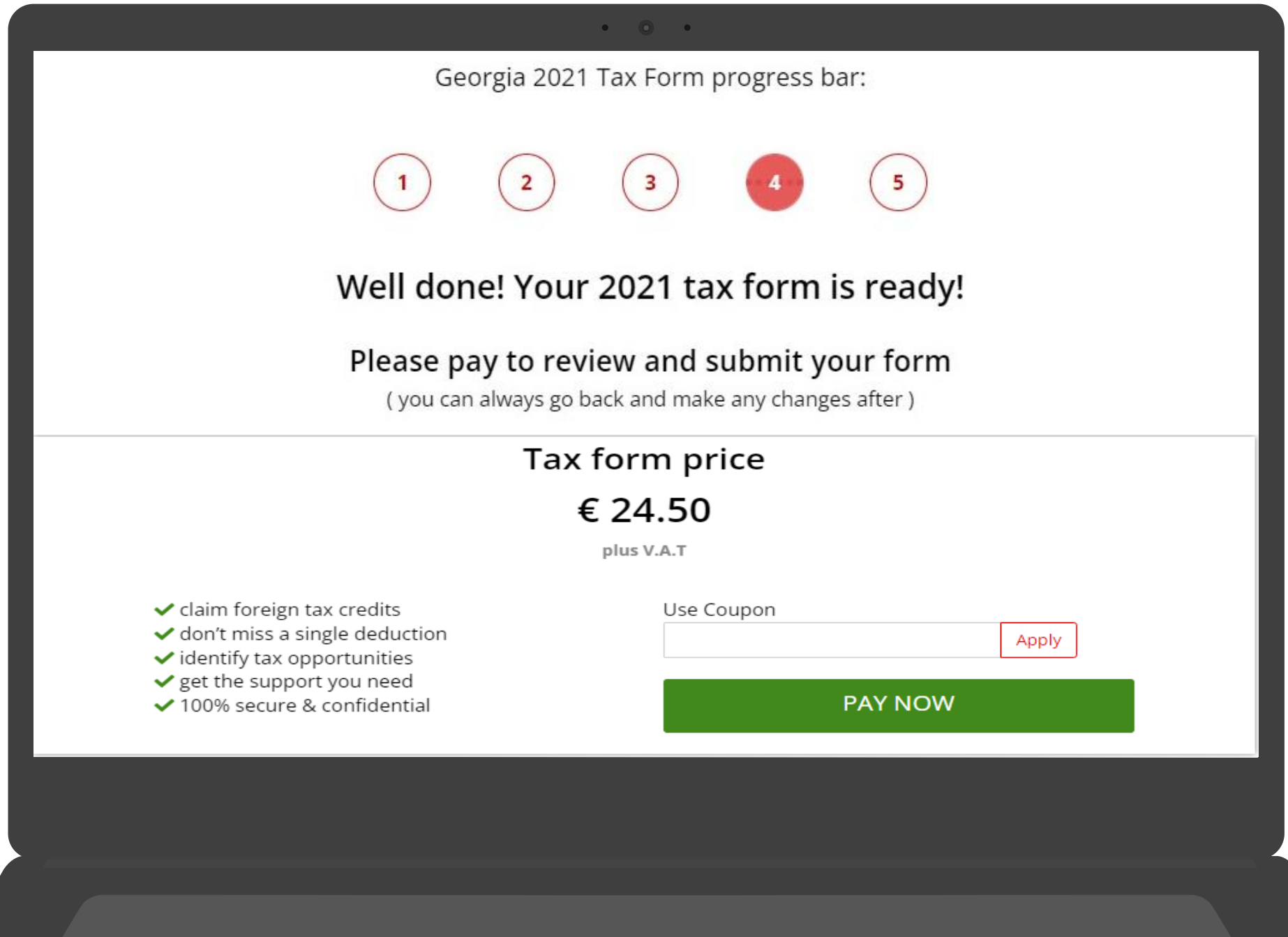
Reductions of salaries of Public Sector Employees: ?
Amount obtained from previous step

ALLOWANCES

Amounts have been stated in the previous step. Trade Union examples: ETYK, PEO, SEK, PASIDI, OELMEK, CYBAR, etc.

STEP 4

Payment step -
we help you
submit on a
budget



Georgia 2021 Tax Form progress bar:

1 2 3 4 5

Well done! Your 2021 tax form is ready!

Please pay to review and submit your form
(you can always go back and make any changes after)

Tax form price
€ 24.50
plus V.A.T

- ✓ claim foreign tax credits
- ✓ don't miss a single deduction
- ✓ identify tax opportunities
- ✓ get the support you need
- ✓ 100% secure & confidential

Use Coupon

PAY NOW

STEP 5

Your tax form is ready for submission!

You can review your form & ask any questions before you submit

DECLARATION OF INCOME Individual (other than self-employed) Tax Year 2021		ΤΜΗΜΑ ΦΟΡΟΛΟΓΙΑΣ TAX DEPARTMENT	
Georgia Fasouli			
Platonos 1 Lakatamia 2312			
PART 1 - TAXPAYER'S DETAILS		TAXPAYER'S IDENTIFICATION CODE(T.I.C.)	
Telephone: residence		12345648T	
E-Mail: Correspondence		mobile 99288839	
Taxisnet Service		fasoulgeorgia@gmail.com	
Taxpayer Classification		03 EMPLOYEE-MUNICIPALITIES / IMPROVEMENT BOARDS	
*ONLY AMEND if any the above details are incorrect:			
A	NAME	SURNAME	
	Georgia	Fasouli	
B	CORRESPONDENCE ADDRESS	A. STREET Platonos TOWN or VILLAGE /DISTRICT Lakatamia C. COUNTRY (Compulsory completion if part A or B is used.) CYPRUS	NUMBER 1 POST CODE 2312 APT. NO. B. P.O.BOX POST CODE 2312
C	TELEPHONE NUMBERS	RESIDENCE	MOBILE 99288839
D	CORRESPONDENCE E-MAIL	Please note that this address does not apply to the TAXISnet service for the submission of returns. The email for the TAXISnet service (https://taxisnet.mof.gov.cy) can be amended by yourselves via the TAXISnet service. fasoulgeorgia@gmail.com	
E	TAXPAYER'S CLASSIFICATION	03	EMPLOYEE-MUNICIPALITIES / IMPROVEMENT BOARDS
PART 2 - REPRESENTATIVE'S DETAILS			
A	REPRESENTATIVE'S NAME/BUSINESS NAME MIT TAXAPPCY LTD	T.I.C.	10407878H TELEPHONE NUMBER 70007998
PART 3 - TAX RESIDENCE AND OTHER INFORMATION			
A	ARE YOU A TAX RESIDENT OF THE REPUBLIC OF CYPRUS? IF YOU HAVE ANSWER YES SELECT ONE OF THE FOLLOWING: YOU ARE TAX RESIDENT IN THE REPUBLIC FOR 2021 IF YOU STAYED: 1. for a period or periods exceeding in aggregate 183 days 2. at least 60 days but less than 184 days in total and if you complied with ALL of the following conditions during 2021: (i) you owned or rented a permanent residence in the republic, (ii) you were not resident in any other country for more than 183 days, (iii) you were not tax resident in any other Country and (iv) you owned a business or were employed or held an office in the republic as at 31.12.2021. If you are Tax Resident, declare ALL WORLDWIDE INCOME. If you are not Tax Resident, declare only your income from sources in the Republic.	Yes	183 days
B	INFORMATION FOR THE PURPOSES OF The General Health System (GHS) 1. SELF EMPLOYED AND SOCIAL INSURANCE (SI) PENSIONERS		

STEP 5 (cont.)

Click
'Submit Form'
and you are
done!

Georgia 2021 Tax Form progress bar:

1 2 3 4 5

Review & submit your 2021 tax form

(make sure you haven't missed anything!)

PREVIEW MY TAX FORM

Preview Income Tax Computation

Preview SDC Tax Computation

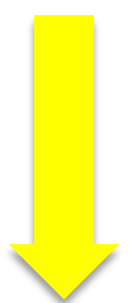
Preview GHS Computation

BACK TO STEP 2

Declaration:

I being fully aware of the consequences under the provisions of The Assessment and Collection of Taxes Law, No. 4 of 1978, as amended, declare that all the items contained in this Tax Return, including all the Certificates and documents that support this income, are true and correct and that I have declared all my income / the income of the taxpayer I represent for the tax year.

Previous Submit Form



POST SUBMISSION

Our tax experts review your form, ensuring everything is in order before submitting to TAXISnet (on your behalf)

